



Elementary and Middle School Tuition and Fees 2022–2023

New Student Application Fee \$100 (non-refundable and non-transferrable)

Tuition and Fees

	<u>Tuition</u>	<u>Book & Technology Fee</u>	<u>Activity Fee</u>	<u>Before Care Registration Fee</u>
Grade TK-4	\$12,819	\$325	\$400	\$200
Grades 5-8	\$13,162	\$375	\$500	\$200

Book and Technology Fee – Due upon enrollment (March 1st for continuous enrollment)

Before Care Registration – Due April 1st (or within 10 days of enrollment after April 1st)

Activity Fee - Due May 1st (or within 10 days of enrollment after May 1st)

The Book and Technology Fee, Activity Fee and Before Care Registration are non-refundable and non-transferable. For enrollments after June, these fees are due within 10 days of enrollment.

Middle School (5th through 8th grade)

Each student must supply their own laptop computer for school use. Laptops must have a camera and access to Microsoft Office and Google Suite. Tablets do not meet these requirements.

Extended Care

Before Care - \$200 Registration Fee due April 1st (or within 10 days of enrollment after April 1st)

After Care - \$3,800 for the Academic Year – will be included with Tuition Payment Plan

Discounts

Multi Child Discount - Families with two (2) or more children in any Columbia Academy school will receive 10% off the lowest tuition. Discount is on tuition only.

Referral Discount – Current families referring a new family to the school will receive a \$200 tuition discount upon enrollment of the new family in any Columbia Academy school.

Tuition Payment Plans

Monthly Payment Plan – Tuition must be paid in ten equal payments of tuition and aftercare due the 15th of each month beginning on June 15th and ending on March 15th. For enrollments after June, a one-time deposit equal to the payments missed will be required within 10 days of enrollment.

FACTS Tuition Management

Columbia Academy uses FACTS Tuition Management for tuition and fee payments. Payments may be made via ACH debit, or by credit card only, checks are not accepted. FACTS adds a service charge for credit card payments. A fee of \$30 will be charged by FACTS for returned payments.

Delinquent Payment

Payments are considered late 5 days after the payment due date. A late fee of \$30 will be added to the tuition account and will accrue each month for past due payments. If there are extenuating circumstances, you are encouraged to contact the Director of Business Management who may offer:

- Change in payment plan
- Extension of payment period
- Re-allocation of payment amounts

Columbia Academy reserves the right to refuse admittance to class, withhold report cards, transcripts, teacher recommendations, and to disable access to FACTS Parent Portal for any delinquent account. Columbia Academy reserves the right to withdraw a child whose account is in default more than 10 days.

Tuition payments do not fluctuate with holiday seasons, student absenteeism, or emergency school closures.

Withdrawal Policy

Written notice of withdrawal is required. Any eligible refund is first subject to deduction of outstanding balances in any/all Columbia Academy schools. Release of tuition obligation is based on withdrawal date.

<u>Withdrawal Date</u>	<u>% of Release of Tuition Obligation</u>
Prior to June 1	100%
June 1 to July 31	80%
Aug. 1 – prior to 1 st day of school	70%
1 st day of school – Oct. 31	50%
Nov. 1 to Dec. 31	30%
Jan. 1 and after	0%

Columbia Academy administers its admissions process, education policies, tuition assistance, and other school-administered programs without regard to race, color, religion, ethnic or national origin, gender, gender identity, sexual orientation, citizenship, familial status, mental or physical disability status, medical conditions, genetic information, or any other characteristic protected by law.